

# MONTHLY REVIEW

## REVIEW ANNUAL GUIDELINES AND QUARTERLY PLAN.

**GET CLEAR**

- Collect loose papers and materials
- Get Inbox to zero
- Clean up all notes, evernotes, folders.
- Brain dump.

**GET CURRENT**

- Review Project Lists
- Review Actions Lists
- Review past and upcoming calendar

- Review Waiting For list
- Review any relevant checklists
- Review Monthly, Quarterly, Big Picture Goals.

### MY 3 BEST WINS OF THE MONTH ARE...

1	
2	
3	

### HOW WILL I CELEBRATE

Area for writing celebration details on a dotted background.

### SELF-AWARENESS

<b>HEALTH</b>	●	●	●	●	●
<b>HAPPINESS</b>	○	○	○	○	○
<b>ENTREPRENEUR</b>	●	●	●	●	●
<b>FAMILY</b>	○	○	○	○	○
<b>HUSBAND</b>	●	●	●	●	●
<b>FRIEND</b>	○	○	○	○	○



# MONTHLY REVIEW

**WHAT WERE THIS MONTHS OBSTACLES?**

**WHAT DID I LEARN FROM THEM?**

**WHAT IS MY 80/20?**

**WHAT WILL I IMPROVE FOR NEXT MONTH?**

# MONTHLY REVIEW

**WHAT DO I STOP DOING**

**WHAT START DOING**

**WHO DO I NEED TO ASK FOR HELP?**

Is everything I'm doing contributing to my advancement towards my goals? What can I do about the stuff that isn't?

**NEXT MONTH WILL BE A WIN IF I...**

# MONTHLY REVIEW

**WHAT ARE MY 3 TARGETS FOR NEXT MONTH?**

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**WHAT OTHER RESPONSIBILITIES DO I HAVE FOR NEXT MONTH?**

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- SCHEDULE FAMILY, SELF AND GROWTH TIME**
- PLAN MONTH'S PROJECTS AND ACTIONS**
- UPDATE PROJECT MAN.**